

## **TOWN of TIVERTON, RHODE ISLAND REQUEST for PROPOSAL (RFP)**

Replacement of Fire Station 3 – 45 Crandall Road – rakes, fascias, soffits, T1-11 and gutters and downspouts.

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### **I. Introduction**

The Town of Tiverton is seeking proposals for the replacement of the rakes, fascias, and soffits/remove and replace rotted T1-11 siding and replace with LP Smart Siding/new gutters and downspouts for Fire Station 3 located at 45 Crandall Road.

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### **II. Project Background**

The Fire Station's wooden exterior is currently rotting and degraded.

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### **III. Project Scope of Work**

The scope of this project includes: Rakes/Fascias/Soffits Replacement:

- Protect the property and grounds as needed.
- Remove existing gutters and downspouts.
- Remove antenna wires off rakes and soffits; if electrician is required, added charge.
  - An electrician may be needed for temporarily moving electrical service entry so rakes and soffits may be replaced. Cost of electrical is not included in this RFP.
- Remove existing rotted/damaged rake, fascia, and soffit boards from the whole exterior perimeter of the fire station.
- Inspect framing/rafter tails for integrity; if rotted wood is found, added charge for replacement or for sistering joists.
- Install new PVC fascia and vented soffit boards onto the eaves.
- Install new PVC rake boards with returns onto all gable ends; installing all aforementioned PVC boards using Cortex screw and plug system.
- Replace Rotted T1-11 Siding with LP Smart Siding natural white.
- Remove the "Tiverton Fire Dept. Station 3" signage off of gable end.
- Remove any lights, satellite dish off of gable ends.
- Inspect gable end wall studs for integrity; if rotted wood is found and needs replacing, added charge.
- Replace all gutters and downspouts.
- Clean up and dispose of all job site debris.

#### **IV. Proposal Submission Requirements**

Proposal should include, but are not limited to, the following information:

1. Company Information
  - Name of company, contact person, address, and phone number.
  - Brief company history, including experience with similar projects.
2. Project Approach and Specifications:
  - A description of how the contractor plans to approach the project, including a timeline for completing the project, from pre-site inspection to post-job inspection.
3. Qualifications:
  - Proof of licensure, bonding, and insurance.
  - Examples of previous projects that are similar in scope and complexity.
4. Cost proposal:
  - A total cost estimate, including labor, materials, equipment, permits, and any applicable fees.
5. Timeline:
  - Estimated start and completion dates for the project.
6. References:
  - At least three references from previous clients, ideally from similar projects.

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#### **V. Evaluation Criteria**

Proposals will be evaluated based on the following criteria.

- Contractor experience and reputation.
  - Proposed cost and value for money.
  - Adherence to timeline and project management.
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**VI. Submission Instructions**

Bids shall be filed in a sealed envelope bearing the title “Station 2 Roof Replacement” on the outside of the envelope to the Office of Town Clerk of Tiverton on or before 2:00 pm on Wednesday April 2, 2025, at which time they will be publicly opened and read in the Town Council Chambers. Bids received after the deadline will not be considered. A duly authorized representative must sign bids in the name of the bidding company.

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**VII. Terms and Conditions**

- The Town reserves the right to reject any or all proposals.
- The contractor will be responsible for all required permits and inspections.